



Managing Your Waste

1 BEFORE YOUR EVENT

Think about your waste:

- What will be garbage? What can be recycled?
- Make your plan to collect and separate waste from recycling.
- Determine where to take your waste and recycled materials.
- Make arrangements for pick-up and disposal.
- Share your plan with your staff and vendors.
- Advertise that your event is green!

2 DURING YOUR EVENT

- Place recycling bins next to all waste bins.
- Provide recycling bins to all of your vendors.
- Place signs on all bins to tell your guests what goes in which bin.
- Monitor guests and vendors to be sure they are using the right bins.
- Check for cardboard! There is lots of cardboard at events so recycle it!

WHAT CAN WE RECYCLE IN RHODE ISLAND?

Glass bottles and jars

*Metal cans
Foil and lids*

Paper and cardboard

Plastic food service ware

WE CANNOT RECYCLE:

Styrofoam

Broken glass

Plastic straws

Coffee cups



3

After Your Event

- Remove all bins and save the signs for next time.
- Empty all bins for final removal.
- Send waste and recycled materials to licensed haulers.
- Thank your staff and vendors for making the Scene Green!



THE BOTTOM LINE

- ✓ *You followed RI law and recycled at your event!*
- ✓ *You improved the presentation of your event.*
- ✓ *Your business told its customers that you care about waste management and the environment.*
- ✓ *No additional labor or costs, you only sorted waste and recycling.*



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